



Professional Fiduciaries Bureau
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Professional Fiduciaries Bureau Advisory Committee Meeting

**Tuesday, August 28, 2012
10:00 a.m. – 3:00 p.m.**

Meeting Location:

**Department of Consumer Affairs HQ
1625 N. Market Blvd., 1st Floor, Hearing Room
Sacramento, CA 95834**

Webcast

Committee Members: Donna Estacio, Barbara de Vries, Aileen Federizo, Marguerite Lorenz

AGENDA

1. Call to Order – Gil DeLuna, Acting Bureau Chief
2. Roll Call - Gil DeLuna
3. Introductions:
 - New Advisory Committee Members
 - New Staff Counsel for the Professional Fiduciaries Bureau
 - DCA Executive Staff
 - Staff Members
 - Members of the Audience
4. Information from the Director's Office
5. Swearing-in Ceremony– New Advisory Committee Members
6. Election of New Chair and Vice-Chair
7. Approval of Minutes from the October 13, 2011

8. Bureau Updates – Gil DeLuna, Acting Chief
 - Status of the Bureau
 - FY 2011/2012 Statistics
 - BOE/FTB – AB 1424
 - Citation Process
9. Budget Report – Tommy Nhan, DCA Budget Office
10. BreEZe Project – Shayne Van Outryve, DCA Project Management Office
11. Discussion on Professional Fiduciary Charges to Clients
12. Strategic Plan Update / Discussion
13. Future Meeting Dates and Agenda items
14. Public Comment on Items Not on the Agenda (See “**Note**” below)
15. Adjournment

Note: The Professional Fiduciaries Bureau Advisory Committee may not discuss or take action on any matter raised that is not included in this agenda. The Committee may however decide to place the matter on the agenda of a future meeting.

Notice: The meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modifications in order to participate in the meeting shall make a request no later than five working days before the meeting to the Bureau by contacting Gil DeLuna at (916) 574-7754, gil.deluna@dca.ca.gov or sending a written request to that person at the Professional Fiduciaries Bureau, 1625 North Market Blvd., Ste. N-324, Sacramento, California 95834. Requests for further information should be directed to Mr. DeLuna at the same address and telephone number.