



**Professional Fiduciaries Bureau**  
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## **Professional Fiduciaries Bureau Advisory Committee Meeting**

**Tuesday, November 19, 2013  
10:00 a.m. – 2:00 p.m.**

**Meeting Location:  
Department of Consumer Affairs-HQ1  
1625 N. Market Boulevard, 1<sup>st</sup> Floor Hearing Room  
Sacramento, California 95834**

**Committee Members:**

Marguerite Lorenz – Chair  
Barbara de Vries - Vice-Chair  
Aileen Federizo  
Prescott Cole  
Kathleen Thomson

\*Webcast

### **AGENDA**

1. Call to Order – Marguerite Lorenz, Chair
2. Roll Call – Julia Ansel, Bureau Chief
3. Introductions
4. Election of Chair & Vice Chair
5. Approval of the Advisory Committee Meeting Minutes from July 31, 2013, Strategic Planning Meeting Minutes from July 31, 2013, and Strategic Planning Meeting Minutes from August 1, 2013
6. Adoption of Strategic Plan
7. Updates from the Director's Office – Executive Office

8. Education, Subcommittee Report – Barbara de Vries, Subcommittee Chair
  - Status on Subcommittee
  - University of California Riverside Presentation.
  - Subcommittee Future Meeting Dates
9. Ethics, Subcommittee Report – Aileen Federizo, Subcommittee Chair
  - Status on Subcommittee
  - Subcommittee Future Meeting Dates
10. Bureau Update – Julia Ansel, Bureau Chief
  - Status of the Bureau
  - FY To Date Statistics
  - E-Newsletter
  - Regulations
  - Committee Member Status
  - Discussion on Committee Members Speaking at Outreach Events and Possible Venues
11. Bureau Budget Report – DCA Budget Analyst
12. Legislative Update – DCA Legislative Analyst
13. Future Agenda items
14. Future Meeting Dates
  - General Advisory Committee Future Meeting Dates
  - Education Subcommittee Future Meeting Dates
  - Ethics Subcommittee Future Meeting Dates
15. Public Comment on Items Not on the Agenda (See “**Note**” below)
16. Adjournment

\*The Advisory Committee meeting will be available via webcast.

**Note:** The Professional Fiduciaries Bureau Advisory Committee may not discuss or take action on any matter raised that is not included in this agenda. The Committee may however decide to place the matter on the agenda of a future meeting.

**Notice:** The meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modifications in order to participate in the meeting should make a request no later than five working days before the meeting to the Bureau by contacting Angela Bigelow at (916) 574-7341,

angela.bigelow@dca.ca.gov or by sending a written request to the Professional Fiduciaries Bureau, 1625 North Market Blvd., Ste. S-209, Sacramento, California 95834. Requests for further information should be directed to Ms. Bigelow at the same address and telephone number.