

Professional Fiduciaries Bureau Education Subcommittee Meeting

**Thursday, May 29, 2014
9:30 a.m. – 11:30 a.m.**

**Meeting Location:
Department of Consumer Affairs – HQ2
1747 N. Market Boulevard, Floor Hearing Room #186
Sacramento, CA 95834**

Subcommittee Members Present

Barbara de Vries, Subcommittee Chair
Kevin Urbatsch, Subcommittee Vice Chair
Prescott Cole

- 1) Call to Order – Barbara de Vries, Subcommittee Chair
- 2) Introductions / Roll Call – Julia Ansel, Bureau Chief
- 3) Approval of the Education Subcommittee meeting minutes from February 3, 2014
- 4) Updates from prior Education Subcommittee – Julie Ansel, Bureau Chief
 - Number of Exams taken in 2012 and 2013
 - Correlation Between Number of exam attempts and complaints received
 - Statutes & Regulations pertaining to education
- 5) Updates from prior Education Subcommittee - Barbara de Vries, Subcommittee Chair
 - Discussion on Dividing Education Hour Requirements by Subject Matter
 - Mentoring Report/Intern report
- 6) Overview of the Essential Steps in an Examination Program – Sonja Merold, Acting Chief of the Division of Programs & Policy Review
- 7) Tasks to be Completed by Subcommittee Members Prior to the Next Meeting – Barbara de Vries, Subcommittee Chair
- 8) Future Agenda Items
- 9) Future Meeting Dates

10) Public Comment on Items Not on the Agenda (See “**Notes**” below)

11) Adjournment

Please Note: Government Code Section 11125.7 provides the opportunity for the public to address each agenda item during discussion or consideration. The public can participate in the discussion of any item on this agenda. If the committee does not offer public comment before going on to the next agenda item, the public may request the floor at the start of the next agenda item to comment on a prior agenda item.

Note: The Professional Fiduciaries Bureau Advisory Committee may not discuss or take action on any matter raised that is not included in this agenda. The Committee may, however, decide to place the matter on the agenda of a future meeting.

Notice: The meeting is accessible to persons with disabilities. A person who needs accommodations or modifications in order to participate in the meeting should make a request no later than five working days before the meeting to the Bureau by contacting Angela Bigelow at (916) 574-7341, angela.bigelow@dca.ca.gov or by sending a written request to the Professional Fiduciaries Bureau, 1625 North Market Blvd., Ste. S-209, Sacramento, California 95834. Requests for further information should be directed to Ms. Bigelow at the same address and telephone number.