

**Professional Fiduciaries Bureau (Bureau)
Advisory Committee Meeting**

**Wednesday November 18, 2015
10:00a.m. – 1:00p.m. or conclusion**

**Meeting Location:
Department of Consumer Affairs (DCA) – HQ2
1747 N. Market Boulevard, 1st Floor Hearing Room
Sacramento, CA 95834**

**Teleconference Location:
6345 Balboa Blvd., #114
Encino, CA 91316**

Committee Members

Barbara de Vries, Chair
Aileen Federizo, Vice Chair
Jenny Chacon
King Gee
Hang Le To
Marguerite Lorenz
Kathleen Thomson

Webcast*

- 1) Call to Order – Barbara de Vries, Chair
- 2) Roll Call & Establishment of Quorum – Julia Ansel, Bureau Chief
- 3) Introductions
- 4) Professional Fiduciaries Bureau Mission Statement – Julia Ansel, Bureau Chief
- 5) Approval of the Advisory Committee Meeting Minutes from August 19, 2015
- 6) Updates from the Director's Office – DCA Executive Staff
- 7) Budget Report – DCA Budget Analyst
 - Budget Overview and Update
 - Detailed Report on Program Consumer Services Division (PCSD) Prorata

8) Legislative Update – DCA Legislative Analyst

- Legislation Impacting the Bureau
 - AB 436
 - SB 589
 - SB 155
 - SB 269

- Legislation Impacting All DCA Licensing Programs
 - SB 467
 - AB 12
 - AB 750
 - AB 1060

9) Bureau Update – Julia Ansel, Bureau Chief

- Statistics
- E-Newsletter
- New Brochure – What is a Professional Fiduciary?
- PFB Survey Update
- Regulations – Client Notification Discussion

10) Continuing Education Audit – Angela Bigelow, Program Analyst

11) Course Approvals – Angela Bigelow, Program Analyst

12) Enforcement – Bureau Enforcement Analyst

- Review of Enforcement Process
- Types of Complaints

13) Future Agenda Items

14) Proposed Future Meeting Dates – Angela Bigelow, Program Analyst

- Wednesday, February 3, 2016
- Wednesday, May 18, 2016
- Wednesday, August 24, 2016
- Wednesday, November 16, 2016

15) Election of 2016 Chair and Vice Chair – Barbara de Vries, Chair

16) Public Comment on Items Not on the Agenda (See “**Note**” below)

17) Adjournment

Please note: In accordance with the Bagley-Keene Open Meeting Act, all meetings of the Board are open to the public. Government Code Section 11125.7 provides the opportunity for the public to address each agenda item during discussion or consideration. The public can participate in the discussion of any item on this agenda. If the committee does not offer public comment before going on to the next agenda item, the public may request the floor at the start of the next agenda item to comment on a prior agenda item.

Note: The Professional Fiduciaries Bureau Advisory Committee may take action on any of the above agenda items; however the committee may not discuss or take action on any matter raised that is not included in this agenda. The Committee may, however, decide to place the matter on the agenda of a future meeting.

Notice: The meeting is accessible to persons with disabilities. A person who needs accommodations or modifications in order to participate in the meeting should make a request no later than five working days before the meeting to the Bureau by contacting Angela Bigelow at (916) 574-7341, angela.bigelow@dca.ca.gov or by sending a written request to the Professional Fiduciaries Bureau, 1625 North Market Blvd., Ste. S-209, Sacramento, California 95834.

Requests for further information should be directed to Ms. Bigelow at the same address and telephone number.

*The Bureau plans to webcast this meeting on its website at www.fiduciary.ca.gov. Webcast availability cannot, however, be guaranteed due to limitations on resources. If you wish to participate or to have a guaranteed opportunity to observe, please plan to attend at a physical location.