



Professional Fiduciaries Bureau
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Professional Fiduciaries Bureau (Bureau) Advisory Committee Teleconference Meeting

**Wednesday February 3, 2016
10:00a.m. – 1:00p.m. or conclusion**

One or more Committee Members will participate in this meeting at the teleconference sites listed below. Each teleconference location is accessible to the public and the public will be given an opportunity to address the Advisory Committee at each teleconference location. The public teleconference sites for this meeting are as follows:

**Department of Consumer Affairs (DCA) – HQ2
1747 N. Market Boulevard, 1st Floor Hearing Room
Sacramento, CA 95834**

**Elder Well
6345 Balboa Blvd., #114
Encino, CA 91316**

Committee Members

Barbara de Vries, Chair
Hang Le To, Vice Chair
Dawn Akel
Jenny Chacon
Aileen Federizo
King Gee
Marguerite Lorenz
Kathleen Thomson

Webcast*

- 1) Call to Order – Barbara de Vries, Chair
- 2) Roll Call & Establishment of Quorum – Julia Ansel, Bureau Chief
- 3) Introductions
- 4) Professional Fiduciaries Bureau Mission Statement – Julia Ansel, Bureau Chief
- 5) Approval of the Advisory Committee Meeting Minutes from November 18, 2015
- 6) Updates from the Director's Office – DCA Executive Staff

- 7) Budget Report – DCA Budget Analyst
 - Budget Overview and Update
- 8) Legislative Update – DCA Legislative Analyst
- 9) Bureau Update – Julia Ansel, Bureau Chief
 - Licensing and Enforcement Statistics
 - E-Newsletter
 - PFB Survey Update
 - Outreach
- 10) Continuing Education Audit Results – Angela Cuadra, Program Analyst
- 11) New Publication “What is a Professional Fiduciary? – A Guide for Consumers” – Angela Cuadra
- 12) Future Agenda Items
- 13) Future Meeting Dates –
 - Wednesday, May 3, 2016
 - Wednesday, August 24, 2016
 - Wednesday, November 16, 2016
- 14) Public Comment on Items Not on the Agenda (See “**Note**” below)
- 15) Adjournment

Please note: In accordance with the Bagley-Keene Open Meeting Act, all meetings of the Bureau are open to the public. Government Code Section 11125.7 provides the opportunity for the public to address each agenda item during discussion or consideration. The public can participate in the discussion of any item on this agenda. If the committee does not offer public comment before going on to the next agenda item, the public may request the floor at the start of the next agenda item to comment on a prior agenda item.

Note: The Professional Fiduciaries Bureau Advisory Committee may have discussion or take action on any of the above agenda items; however the committee may not discuss or take action on any matter raised that is not included in this agenda. The Committee may, however, decide to place the matter on the agenda of a future meeting.

Notice: The meeting is accessible to persons with disabilities. A person who needs accommodations or modifications in order to participate in the meeting should make a request no later than five working days before the meeting to the Bureau by contacting Angela Cuadra at (916) 574-7341, angela.cuadra@dca.ca.gov or by sending a written request to the Professional Fiduciaries Bureau, 1625 North Market Blvd., Ste. S-209, Sacramento, California 95834.

Requests for further information should be directed to Ms. Cuadra at the same address and telephone number.

*The Bureau plans to webcast this meeting on its website at www.fiduciary.ca.gov. Webcast availability cannot, however, be guaranteed due to limitations on resources. If you wish to participate or to have a guaranteed opportunity to observe, please plan to attend at a physical location.