



Professional Fiduciaries Bureau
Post Office Box 989005
West Sacramento, CA 95798-9005
Telephone: (916) 574-7340 FAX (916) 574-8645
Website: www.fiduciary.ca.gov



Professional Fiduciaries Bureau Advisory Committee Meeting

**Wednesday, November 16, 2016
10:00a.m. – 1:00p.m. or conclusion**

One or more Committee Members will participate in this meeting at the teleconference sites listed below. Each teleconference location is accessible to the public and the public will be given an opportunity to address the Advisory Committee at each teleconference location. The public teleconference sites for this meeting are as follows:

**Meeting Location:
Department of Consumer Affairs (DCA)
1747 North Market Boulevard, 1st Floor Hearing Room
Sacramento, CA 95834**

**Teleconference Location:
Elder Well
6345 Balboa Blvd., #114
Encino, CA 91316**

Committee Members

Barbara de Vries, Chair
Hang Le To, Vice Chair
Dawn Akel
Jenny Chacon
Aileen Federizo
King Gee
Kathleen Thomson

Webcast*

- 1) Call to Order – Hang Le To, Vice Chair
- 2) Roll Call & Establishment of Quorum – Tracy Montez, Division of Programs & Policy Review (DPPR), Chief
- 3) Introductions
- 4) Update on Status of Professional Fiduciaries Bureau (Bureau) Chief Position – Tracy Montez, DPPR Chief
- 5) Professional Fiduciaries Bureau Mission Statement – Tracy Montez, DPPR Chief

- 6) Discussion and Possible Approval of the Advisory Committee Meeting Minutes from August 24, 2016
- 7) Updates from the Director's Office – DCA Executive Staff
- 8) Budget Report – DCA Budget Analyst
 - Budget Overview and Update
- 9) Legislative Update – DCA Legislative Analyst
 - AB 1580
 - AB 1700
- 10) Bureau Updates – Tracy Montez, DPPR Chief
 - Statistics – To Date Fiscal Year 2016/17
 - Outreach Efforts
 - Status of Client Notification Regulations
 - Strategic Plan Update
 - Clarification On Types of “Governing Documents” Licensees are Required to be in Compliance with and/or Have Sufficient Professional Knowledge About
 - Update on Bureau Providing Status of Pending Legislation Pertaining to Caregivers Who Provide Assistive and Home Care Services to Licensees’ Clients
- 11) Future Agenda Items
- 12) Discussion and Approval of Future Meeting Dates
 - Wednesday, February 8, 2017
 - Wednesday, May 3, 2017
 - Wednesday, August 16, 2017
 - Wednesday, November 15, 2017
- 13) Election of 2017 Chair and Vice Chair – Tracy Montez, DPPR Chief
- 14) Public Comment on Items Not on the Agenda (See “**Note**” below)
- 15) Adjournment

Please note: In accordance with the Bagley-Keene Open Meeting Act, all meetings of the Board are open to the public. Government Code Section 11125.7 provides the opportunity for the public to address each agenda item during discussion or consideration. The public can participate in the discussion of any item on this agenda. If the committee does not offer public comment before going on to the next agenda item, the public may request the floor at the start of the next agenda item to comment on a prior agenda item.

Note: The Professional Fiduciaries Bureau Advisory Committee may take action on any of the above agenda item; however the committee may not discuss or take action on any matter raised that is not included in this agenda. The Committee may, however, decide to place the matter on the agenda of a future meeting.

Notice: The meeting is accessible to persons with disabilities. A person who needs accommodations or modifications in order to participate in the meeting should make a request no later than five working days before the meeting to the Bureau by contacting Angela Cuadra at

(916) 574-7341, angela.cuadra@dca.ca.gov or by sending a written request to the Professional Fiduciaries Bureau, 1625 North Market Blvd., Ste. S-209, Sacramento, California 95834.

Requests for further information should be directed to Ms. Cuadra at the same address and telephone number.

*The Bureau plans to webcast this meeting on its website at www.fiduciary.ca.gov. Webcast availability cannot, however, be guaranteed due to limitations on resources or technical considerations. If you wish to participate or to have a guaranteed opportunity to observe, please plan to attend at a physical location.