



**Professional Fiduciaries Bureau**  
Post Office Box 989005  
West Sacramento, CA 95798-9005  
Telephone: (916) 574-7340 FAX (916) 574-8645  
Website: [www.fiduciary.ca.gov](http://www.fiduciary.ca.gov)



## **Professional Fiduciaries Bureau Advisory Committee Meeting**

**Wednesday, November 15, 2017  
10:00a.m. – 1:00p.m. or conclusion**

One or more Committee Members will participate in this meeting at the teleconference sites listed below. Each teleconference location is accessible to the public and the public will be given an opportunity to address the Advisory Committee at each teleconference location. The public teleconference sites for this meeting are as follows:

**Meeting Location:  
Department of Consumer Affairs (DCA)  
1747 North Market Boulevard, 1st Floor Hearing Room  
Sacramento, CA 95834**

**Teleconference Locations:  
Elder Well  
6345 Balboa Blvd., Bldg. 1, #114  
Encino, CA 91316**

**Jordan Goldstein Fiduciary Services  
5 – Third Street, Suite 1132  
San Francisco, CA 94103**

### **Committee Members**

Hang Le To, Chair  
Aileen Federizo, Vice Chair  
Barbara de Vries  
Dawn Akel  
Jenny Chacon  
King Gee  
Kathleen Thomson

### **Webcast\***

- 1) Call to Order – Hang Le To, Chair
- 2) Roll Call & Establishment of Quorum – Angela Cuadra, Program Analyst
- 3) Introduction of New Bureau Chief – Hang Le To, Chair

- 4) Advisory Committee Introductions
- 5) Updates from the Director's Office – DCA Executive Staff
- 6) Professional Fiduciaries Bureau Mission Statement – Rebecca May, Bureau Chief
- 7) Discussion and Possible Approval of the Advisory Committee Meeting Minutes from August 16, 2017
- 8) Budget Report – DCA Budget Analyst
  - Budget Overview and Update
- 9) Legislative Update – DCA Legislative Analyst
  - 2017 Legislation Related to the Bureau
  - 2017 Legislation Related to the Department
    1. AB 492 (Grayson) Public records: Department of Consumer Affairs: solicitation fees
  - AB 1380 (Santiago) Developmental services: regional center services
  - Statutory Definition of “regional center services”
- 10) Bureau Updates – Rebecca May, Bureau Chief
  - Statistics regarding licensing and enforcement matters
  - Outreach Events
  - Sunset Review
  - Number of Licensed Professional Fiduciaries by County
  - Client Notification of Licensure Regulation Status
  - Update on Status of Occupational Analysis
  - Update on Status of Strategic Plan
- 11) Discussion of the Professional Fiduciaries Code of Ethics and Possible Ways to Improve the Code – Rebecca May, Bureau Chief
- 12) Review and Discussion of Proposed Rulemakings
  - Client Notification
  - Inactive/Retired License Status
- 13) Future Agenda Items
- 14) Future Meeting Dates
  - Wednesday, February 7, 2018
  - Wednesday, May 16, 2018
  - Wednesday, August 15, 2018
  - Wednesday, November 7, 2018
- 15) Election of 2018 Chair and Vice Chair – Rebecca May, Bureau Chief
- 16) Public Comment on Items Not on the Agenda (See “**Note**” below)
- 17) Adjournment

**Please note:** In accordance with the Bagley-Keene Open Meeting Act, all meetings of the Board are open to the public. Government Code Section 11125.7 provides the opportunity for the public to address each agenda item during discussion or consideration. The public can participate in the discussion of any item on this agenda. If the committee does not offer public comment before going on to the next agenda item, the public may request the floor at the start of the next agenda item to comment on a prior agenda item.

**Note:** The Professional Fiduciaries Bureau Advisory Committee may take action on any of the above agenda items; however, the committee may not discuss or take action on any matter raised that is not included in this agenda. The Committee may, however, decide to place the matter on the agenda of a future meeting.

**Notice:** The meeting is accessible to persons with disabilities. A person who needs accommodations or modifications in order to participate in the meeting should make a request no later than five working days before the meeting to the Bureau by contacting Jenny Turner at (916) 574-8375, [jenny.turner@dca.ca.gov](mailto:jenny.turner@dca.ca.gov) or by sending a written request to the Professional Fiduciaries Bureau, 1625 North Market Blvd., Ste. S-209, Sacramento, California 95834.

Requests for further information should be directed to Ms. Turner at the same address and telephone number.

\*The Bureau plans to webcast this meeting on its website at [www.fiduciary.ca.gov](http://www.fiduciary.ca.gov). Webcast availability cannot, however, be guaranteed due to limitations on resources or technical considerations. If you wish to participate or to have a guaranteed opportunity to observe, please plan to attend at a physical location.