



**Professional Fiduciaries Bureau**  
Post Office Box 989005  
West Sacramento, CA 95798-9005  
Telephone: (916) 574-7340 FAX (916) 574-8645  
Website: [www.fiduciary.ca.gov](http://www.fiduciary.ca.gov)



## Citation Order

**Date:** November 5, 2015  
**Name:** Patricia McVey-Ritsick  
**Address:** 3343 Vincent Road #C  
Pleasant Hill, CA 94523

**License Number:** PF 67

**Case Number:** PF 2015 51

I, Julia Ansel, hereby issue this citation solely in my official capacity as Bureau Chief of the Professional Fiduciaries Bureau (Bureau) of California, hereinafter referred to as the "Bureau."

### License History:

The records of the Bureau show that license number PF 67 was issued to you, Patricia Anne McVey-Ritsick, on July 1, 2008 and expired on September 30, 2015.

### Citation:

A citation is hereby issued to you in accordance with section 125.9 and 6580(b)(1) of the Business and Professions Code for the violation(s) described below.

### Cause for Violation:

Cause exists under Section 6584(d) of the Business and Professions Code to issue a citation for exhibiting unprofessional conduct related to the practice of a professional fiduciary and Section 6584(h) of the Business and Professions Code for violation of Division 41, Title 16, California Code of Regulations (CCR) section 4540(b), based on the following conduct:

California Code of Regulations, Title 16, CCR section 4540(b) states: "A licensee is required to file an annual statement that complies with the requirements of Section 4542 no later than sixty (60) days prior to the expiration

of the license. A licensee may be subject to cite or fine or disciplinary action for failure to comply with this subdivision.”

Your annual renewal statement was due on or before August 1, 2015. On or around August 5, 2015, your statement was received “incomplete”. Your statements did not include a response in the following section; Part 3-Value of client assets under management as required in Section 4542(6) of the California Code of Regulations. On or around September 26, 2015 Bureau staff attempted to reach you by email to obtain the missing information. To date the Bureau has not received the requested information and your license has expired.

**Order of Abatement and Corrective Action:**

The Bureau hereby directs you to:

1. Provide the Value of client assets under management.

Unless you are contesting the citation, failure to abate the violation charged within 30 days of the date of your receipt of this document may be deemed to constitute a violation of the Professional Fiduciaries Act. Failure to comply may result in disciplinary action being taken by the Bureau or other appropriate judicial relief being taken against you.

The Bureau is authorized to issue citations containing orders of abatement and/or administrative fines pursuant to Sections 125.9 or 6580(b)(1) of the Business and Professions Code against a professional fiduciary who has committed any acts or omissions which are in violation of the Act or the regulations contained in Division 41, Title 16, California Code of Regulations.

The fine for this violation is \$500.00

Payment of the administrative fine, if any and abatement will be considered satisfactory resolution of the violation(s) cited.

The citation will become a final order of the Bureau 30 days after the date of issuance of the citation. Payment must be made by cashier’s check, money order, personal or business check, payable to the Professional Fiduciaries Bureau. Please indicate the citation number on the cashier’s check, money order, or check and mail it to the Bureau at 1625 North Market Blvd., Suite S-209, Sacramento, CA 95834.

**Appeal of Citation:**

If you desire a hearing to contest the finding of the violation, the request must be made in writing within thirty (30) days of the issuance of this citation.

In addition to requesting an administrative hearing as provided for in subdivision (b)(4) of Section 125.9 of the Business and Professions Code, you may request an informal conference to review the acts charged in the citation. Your request for an informal conference must be made in writing, within ten (10) days after the issuance of the citation. If the conference is requested, the Bureau will hold the conference within sixty (60) days from the receipt of your request.

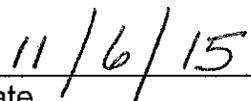
At the conclusion of the informal conference, the Bureau may affirm, modify or dismiss your citation, including any fine levied or order of abatement issued. The Bureau will issue a written decision explaining the reasons for its action. The decision will be deemed to be a final order of the Bureau with regard to the citation issued; including any administrative fine levied or order of abatement.

If the citation, including any fine levied or order of abatement, is modified, the citation originally issued shall be considered withdrawn and a new citation issued. If the cited person desires a formal hearing to contest the new citation or to contest the Bureau's affirmation of the citation, you must make a new request in writing, within thirty (30) days of receipt of the informal conference decision, to the Bureau. The hearing will be conducted as provided for in subdivision (b)(4) of Section 125.9. You may not request an informal conference for a citation which has been modified following an informal conference.

If a hearing is not requested, payment of any fine will not constitute an admission of the violation charged. Issuance of a citation is subject to public disclosure. Notwithstanding any other provision of law, if a fine is paid to satisfy an assessment based on the finding of a violation, payment of the fine will be represented as a satisfactory resolution of the matter for purposes of public disclosure. **Where a citation is not contested and a fine is not paid, the full amount of the assessed fine shall be added to the fee for renewal of the license. A license shall not be renewed without payment of the renewal fee in accordance with the Business and Professions Code Section 125.9.**

If you have questions on how to respond to this citation, please contact Angela Bigelow at (916) 574-7341.

  
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Julia Ansel, Chief

  
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Date